

BDC Overview and Scrutiny Board - Action Sheet (2024/25)

6th January 2025 Meeting

Subject	Action Required	Action Taken	Officer(s) Responsible	Other Comments	Status
Introduction of Food Waste Collection	Confirmation of decisions the Authority will make regarding space being procured at anaerobic digester site.	Emailed relevant Officers on 8/1/25 Chase up email on 22/1/25	Guy Revans, Executive Director		Completed: Email sent to Members on 24/2/25
North Worcestershire Community Safety Partnership	1. Re-deployable Camera Implementation requests from Members. To provide contact details for the Safe and Neighbourhood Team.	Emailed relevant Officers on 8/1/25 Chase up email on 20/2/25	Bev Houghton, Community Safety Manager		Completed: Email from Community Safety Manger sent to All BDC Members explaining the process was sent on 28/2/25
	2. To review SNT's response "wasn't safe" regarding the joy riding issues within Councillor Hunter's ward.	Emailed relevant Officers on 8/1/25 Chase up email on 20/2/25	Bev Houghton, Community Safety Manager		Completed: Email from Community Safety Manager to Councillor Hunter with police action log was sent on 28/2/25
	3. To communicate with the SNT to review graffiti issues within the District.	Emailed relevant Officers on 8/1/25 Chase up email on 20/2/25	Bev Houghton, Community Safety Manager		Completed: Email from Community Safety Manager to Councillors McDonald and Gray with details of police action log was sent on 28/2/25

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Play Audit	1. Provide timescales for the meeting with Ruth Bamford and the PfH re audit for parish council play area provision.	Emailed relevant Officers 7/1/25 Chased an update 20/2/25	Ishrat Karimi Fini, Parks & Events Service Manager	Response received 21/1/25 - Ruth Bamford and Ishrat Karimi Fini will be meeting portfolio holder to discuss next steps and approach with Parish Councils. Response received 31/1/25 – Ishrat has been off sick so the meeting rescheduled.	Completed: Email received 4/3/25 to advise PfH, Assistant Director of Planning, Leisure & Culture Services and Parks and Events Service Manager agreed an approach to procure an understanding of costs to commission a Play Audit and Investment Plan for Parish Councils.

11th February 2025

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Strategic Parking Review	1. To provide further information on the security issues for Cash Machines.	12/2/25 Emailed relevant officer	Simon Parry, Assistant Director of Environmental and Housing Property Services		Completed: Response received 17/2/25 - There have been no thefts or vandalism recorded from the parking machines, this may be due to good lighting and CCTV being present.
	2. To inform Members if the consultant has engaged with WCC.	12/2/25 Emailed relevant officer	Simon Parry, Assistant Director of Environmental and Housing Property Services		Completed: Response received 17/2/25 – Watermans did engage with WCC on two separate occasions through the development of the Strategic Parking Review reports on 13th June and 10th July 2024.
Levelling-Up Fund Update	Officers to provide further clarity and assurances re the GBSLEP Funding from Birmingham City	12/2/25 Emailed	Rachel Egan, Assistant Director of		Completed:

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	Council being unable to provide BDC funding until 2026/27 financial year - BDC possibly utilising short-term borrowing to complete the FMH shortfall.	relevant officer	Regeneration and Property Services		An update is due to be emailed to Members prior to the O & S Board meeting for 25 th March 2025.
Work Programme	1. To add: Council Tax Debt Recovery to the Work Programme		Sarah Woodfield, Democratic Services Officer		Completed: Added to the Work Programme for the forthcoming municipal year (June 2025).
	2. To add: Recycling Bins (Bromsgrove High Street)		Sarah Woodfield, Democratic Services Officer		Completed: Added to the Work Programme for the forthcoming municipal year (July 2025).

17th February 2025

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Local Development Scheme	Any updates to the LDS be reported to O & S (in addition to the Assistant Director for Planning and Leisure Services).	Emailed relevant officer 20/2/25	Mike Dunphy, Strategic Planning and Conservation Manager		Completed: Noted